



THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

BOARD OF SUPERVISORS

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June 9, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AMENDMENT NO. 2 TO THE SEXUALLY TRANSMITTED DISEASE MEN'S WELLNESS
CENTER EXPANDED CLINICAL SERVICES AGREEMENT WITH AIDS HEALTHCARE
FOUNDATION (COUNTY CONTRACT NO. H700770)**
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Director of Health Services, or his designee, to sign Amendment No. 2 to the Sexually Transmitted Disease (STD) Men's Wellness Center Expanded Clinical Services Agreement with AIDS Healthcare Foundation (County Contract No. H700770), substantially similar to Exhibit I, to extend the term three additional months, effective July 1, 2005 through September 30, 2005, for the continued provision of STD/HIV screening, treatment, and clinical services, at two Men's Wellness Centers in the Department of Health Services' Metro Service Planning Area (SPA) 4, at a net County cost of \$40,383.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION:

In approving the recommended action, the Board is allowing the AIDS Healthcare Foundation (AHF) to continue to provide STD/HIV screening, treatment, and clinical services, to the high risk population of men having sex with men (MSM). The amendment will allow the Department of Health Services' (DHS or Department) STD Program to continue its efforts to reduce the increasing number of new syphilis cases among MSM.

Existing County policy and procedures require the timely submission of contracts for Board approval. However, the Department was unable to schedule this action for placement on the Board's agenda three

weeks prior to the effective date of the recommended amendment due to the Department's recent determination of its ability to continue and fund services.

FISCAL IMPACT/FINANCING:

Total program costs for the continued provision of STD/HIV screening, treatment, and clinical services, for the period of July 1, 2005 through September 30, 2005, is a net County cost of \$40,383. Funding is included in the Fiscal Year 2005-06 Proposed Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On October 5, 2004, the Board approved the original STD Men's Wellness Center Expanded Clinical Services Agreement with AHF through December 31, 2004, for the provision of screening, treatment, and clinical services, at two Men's Wellness Centers in SPA 4, in the amount of \$121,150, 100% offset by federal Centers for Disease Control and Prevention (CDC) funding, and Amendment No. 1 to the Syphilis Social Marketing Campaign Services Agreement with AHF, to increase the maximum obligation from \$371,269 to \$477,569, 100% offset by CDC funding, and to extend the term one additional month, effective December 1, 2004 through December 31, 2004.

On December 14, 2004, the Board approved Amendment No. 1 to the STD Men's Wellness Center Expanded Clinical Services (Clinical Services) Agreement with AHF, and Amendment No. 2 to the Syphilis Social Marketing Campaign Services (Marketing Services) Agreement with AHF, to extend the term of each Agreement six months, effective January 1, 2005 through June 30, 2005, at no additional cost, with all other terms and conditions remaining the same.

The Marketing Services Agreement with AHF will not be extended since the marketing services have already been completed; only the Clinical Services Agreement with AHF will be extended. The extension will allow the Department to continue to provide clinical services while a Request for Proposals (RFP) competitive selection, which was released on May 16, 2005, is completed.

The amendment (Exhibit I) has been reviewed and approved as to form by County Counsel.

Attachment A provides additional information.

CONTRACTING PROCESS:

It is not appropriate to advertise amendments on the Los Angeles (L.A.) County Online Web Site as a contract/business opportunity.

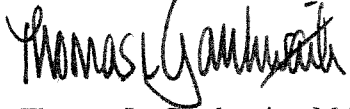
IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of the recommended action will ensure that STD screening, treatment, and clinical services continue uninterrupted until September 30, 2005.

The Honorable Board of Supervisors
June 9, 2005
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When approved, the Department of Health Services requires three signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas L. Garthwaite". The signature is fluid and cursive, with the first name "Thomas" being the most prominent.

Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:gi

Attachments (2)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

BLTCD1994B.GI.wpd

SUMMARY OF AGREEMENT

1. **TYPE OF SERVICES:**

Services include enhanced Sexually Transmitted Disease (STD)/HIV screening, treatment, and clinical services for the men having sex with men population residing in the Department of Health Services' Metro Service Planning Area (SPA) 4.

2. **AGENCY INFORMATION:**

AIDS Healthcare Foundation, Inc.
6255 West Sunset Boulevard., 21st Floor
Los Angeles, California 90028
Attention: Karen Mall, Director - Prevention Programs
Telephone: (323) 436-5001 Facsimile: (323) 436-5030
e-mail address: www.ahf.org

3. **TERM OF AGREEMENT(S):**

July 1, 2005 through September 30, 2005.

4. **FINANCIAL INFORMATION:**

Total program costs for the continued provision of STD/HIV screening, treatment, and clinical services, for the period of July 1, 2005 through September 30, 2005, is a net County cost of \$40,383. Funding is included in the Fiscal Year 2005-06 Proposed Budget.

5. **GEOGRAPHIC AREA TO BE SERVED:**

DHS' SPA 4.

6. **DESIGNATED ACCOUNTABLE FOR PROJECT MONITORING:**

John F. Schunhoff, Ph.D., Chief of Operations

7. **APPROVALS:**

Public Health: John F. Schunhoff, Ph.D., Chief of Operations

Contract and Grants Division: Cara O'Neill, Chief

County Counsel (approval as to form): Allison Morse, Deputy County Counsel

EXHIBIT I

Contract No. H700770-2

SEXUALLY TRANSMITTED DISEASE
MEN'S WELLNESS CENTER EXPANDED CLINICAL SERVICES AGREEMENT

AMENDMENT NO. 2

THIS AMENDMENT is made and entered into this _____ day
of _____, 2005,

by and between

COUNTY OF LOS ANGELES (hereafter
"County"),

and

AIDS HEALTHCARE FOUNDATION (here-
after "Contractor").

WHEREAS, reference is made to that certain document entitled
"SEXUALLY TRANSMITTED DISEASE - MEN'S WELLNESS CENTER EXPANDED
CLINICAL SERVICES AGREEMENT", dated October 5, 2004, and further
identified as County Agreement No. H700770, and Amendment No. 1
thereto, (all hereafter "Agreement"); and

WHEREAS, it is the intent of the parties hereto to amend
Agreement to extend the term and to make other hereafter
described changes, all of which shall be effective on the
effective date of this Amendment unless otherwise stated; and

WHEREAS, said Agreement provides that changes may be made in
the form of a written amendment which is formally approved and
executed by the parties.

NOW, THEREFORE, the parties hereto agree as follows:

1. This Amendment shall be effective on July 1, 2005.

2. The first paragraph of Paragraph 1, Term, of the Agreement, shall be amended to read as follows:

"1. TERM: The term of this Agreement shall commence on July 1, 2005, and shall continue, unless sooner terminated or cancelled, in full force and effect through September 30, 2005. County may terminate this Agreement in accordance with the Termination Paragraphs of the Additional Provisions hereunder."

3. Paragraph 3, Maximum Obligation of County, of the Agreement, shall be amended to read as follows:

"3. MAXIMUM OBLIGATION OF COUNTY: During the period of July 1, 2005 through September 30, 2005, the maximum obligation of County for all services provided hereunder as described in Exhibit A-2 hereunder, is Forty Thousand Three Hundred Eighty-Three Dollars (\$40,383). This sum represents the total maximum obligation of County as shown in Schedule I-2, attached hereto and incorporated herein by reference."

4. Exhibit A-1 and Schedule I-1 shall be replaced in their entirety by Exhibit A-2 and Schedule I-2, as attached hereto and incorporated herein by reference.

5. Except for the changes set forth hereinabove, Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

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Director of Health Services, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
Thomas L. Garthwaite, M.D.
Director and Chief Medical
Officer

AIDS HEALTHCARE FOUNDATION
Contractor

By _____
Signature

Print Name

Title _____
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
RAYMOND G. FORTNER, JR.
County Counsel

By _____
Deputy

APPROVED AS TO CONTRACT
ADMINISTRATION:

Department of Health Services

By _____
Cara O'Neill, Chief
Contracts and Grants Division

gti:06/01/05
AMCDAH3.GI

LOS ANGELES COUNTY (LAC) DEPARTMENT OF HEALTH SERVICES (DHS)
SEXUALLY TRANSMITTED DISEASE PROGRAM (STDP)

AIDS HEALTHCARE FOUNDATION (AHF)

PROJECT TITLE: *Men's Wellness Centers, a sole source contract.*

SCOPE OF WORK

Effective Date of Board Approval – September 30, 2005

Goal:

AIDS Healthcare Foundation will use existing clinic infrastructure to provide night clinic hours for MSM for sexual and general health care, under the designation of Men's Wellness Center(s). These additional clinic hours will 1) increase access to STD, and specifically syphilis, diagnosis and treatment by men who have sex with men (MSM), to meet increased demand from the syphilis social marketing campaign for men who have sex with men created by the LAC DHS-funded social marketing campaign known as "Stop the Sores," and by other health education efforts for MSM in the County, and 2) integrate MSM STD diagnosis and treatment into a somewhat broader range of sexual health and general health services, thereby aiding STD/HIV prevention by a) facilitating simultaneous treatment (and/or vaccination) for multiple STDs, and b) creating a more holistic, prevention-oriented model for MSM health services, similar to women's gynecological specialty services. Currently, STD clinic resources serving MSM in L.A. County are overburdened, and report on occasion turning away patients; moreover, few STD care resources are available at night, when utilization may be more convenient for some members of the target population. AIDS Healthcare Foundation (AHF) has unique resources and capabilities related to this effort, including 1) extensive mobile testing outreach capabilities, which can test for selected STDs but require treatment referral sites, 2) existing clinic infrastructure and staff, currently used to provide care for HIV-positive patients, which is underutilized at night and can easily be adapted to also provide the proposed services, 3) extensive experience serving, and marketing services to, the target population of MSM, 4) a ready referral network for any patients newly identified as HIV-positive, and 5) special familiarity with MSM STD education and treatment needs through its coordination of the Stop the Sores campaign.

PROGRAM OBJECTIVES: Men's Wellness Centers will seek to reduce STD and HIV transmission in L.A. County, and improve general health among MSM, by expanding the availability of MSM-oriented clinical sexual health and general health services through implementation of Men's Wellness Centers at a minimum of two sites,

operating a minimum of two nights per week each, for a minimum of 3.5 hours per clinic session, and accepting up to 15 patients per clinic session.

A. Program development and implementation.

A1. Develop program implementation timeline, protocols, and procedures.

Implementation Activities	Timeline	Evaluation/Documentation
a) Create program implementation timeline, including target dates for completion of implementation tasks, and launch of operations.	October 2004	- Copy of timeline, in a calendar or gantt chart format
b) Develop protocol for basic clinic operations, including operational transition from day clinic, staff responsibilities, and workflow.	October 2004	- Copy of protocol
c) Develop protocol for submitting syphilis, gonorrhea, and chlamydia tests to Public Health Laboratory (PHL) and receiving test results; develop any necessary collateral agreements with the LAC STD Program and PHL., as determined by these LAC DHS units.	October 2004	- Copy of protocol
d) Develop protocol for ordering, storing, and administering medications or vaccines purchased with program funds.	October 2004	- Copy of protocol
e) Develop protocol for delivery of STD test results to patients, including at minimum on-site and telephone capability, with appropriate safeguards of patient confidentiality.	October 2004	- Copy of protocol
f) Develop (1) protocols for referral to other facilities for conditions that cannot be treated at the Wellness Center, specifically including HIV, drug and alcohol abuse, mental health services, hepatitis C, and any other condition that requires additional assessment or treatment; and (2) develop referral lists and resources.	October 2004	- Copy of protocols
g) Create billing mechanism for any services to be offered that are not specifically covered by program funds.	October 2004	- Copy of description or summary of mechanism
h) Create procedures for maintaining confidential patient	October 2004	- Copy of procedures or plan

Implementation Activities	Timeline	Evaluation/Documentation
medical records.		
i) Create procedures for documenting and generating reports on clinic operations, including patient volume, reason for visit, care performed, referrals, and other appropriate measures showing clinic activities.	October 2004	- Description of database, including structure and input procedures.
j) Develop procedures to assure HIPAA compliance by all clinic staff and for all clinic operations.	October 2004	- Copy of procedures.
k) Make appropriate provisions for disposal of hazardous and/or biomedical waste, in accordance with all pertinent laws and regulations.	October 2004	- Copy of waste disposal plan.
l) Develop procedures to document patient complaints and suggestions, and for regular review of such comments.	October 2004	- Copy of procedures
m) Develop procedures to document staff complaints and suggestions, and for regular review of such comments.	October 2004	- Copy of procedures
n) Make any necessary arrangements with OAPP to assure that HIV testing can be provided at Wellness Centers under existing counseling and testing contracts between AHF and OAPP, at no cost to patients.	October 2004	- Copy of written agreement or approval by OAPP
o) Coordinate with OAPP to retain access to HIV-5 form data from patients who obtain HIV tests.	October 2004	- Copy of written agreement or approval by OAPP
p) Collaborate with STD Program to create or obtain any needed counseling and testing documents for STD testing, including consent forms and intake forms.	October 2004	- Copies of documents to be used for STD testing.

A2. Acquire clinic staff and supplies.

a) Hire and schedule clinic staff, including physician, nurse, counselor, clerk and administrator.	October 2004	- Names, titles, and copies of duty statements of hired staff. - Documentation of hiring.
b) Obtain medications and vaccines for which program funds are available, including benzathine penicillin, azithromycin, ceftriaxone, genital warts treatments, metronidazole, and HAV and HBV vaccines.	October 2004	- Invoices for medications and vaccines.

EXHIBIT A-2

c) Obtain any necessary equipment to secure and administer medications and vaccines (e.g., locked storage cabinet, syringes).	October 2004	<ul style="list-style-type: none"> - Documentation of storage capability - Invoices for any needed equipment (cabinets, syringes, etc.)
d) Obtain supplies from STD Program or PHL, as appropriate, for syphilis, gonorrhea, and chlamydia testing, including oral and anal specimens.	October 2004	<ul style="list-style-type: none"> - Document receipt of supplies.

A3. Implement clinic program.

Implementation Activities	Timeline	Evaluation/Documentation
a) Launch clinic operations.	October 2004	<ul style="list-style-type: none"> - Document initiation of clinic operations (e.g., in monthly report narrative).
b) Publicize program, through existing outreach activities, AHF website, and other means to be determined by AHF. NOTE: Use of Stop the Sores images or materials in publicity efforts or materials for the Men's Wellness Centers are subject to all provisions of prior DHS review for Stop the Sores materials, and described in the Stop the Sores contract. Wellness Center ads and materials are also subject to the same approval conditions as Stop the Sores ads and materials.	Date of Board Approval – September 30, 2005	<ul style="list-style-type: none"> - Copies of publicity materials - Documentation of DHS approvals - Description of activities (in monthly report narrative).
c) Submit all mandated STD and HIV reports for the state of California as required, including timely transmittal of CMR cards to the STD Program.	October 2004 (from date when clinic becomes operational) and then ongoing.	<ul style="list-style-type: none"> - CMR cards submitted to STD Program - HIV reporting provided to HIV Epidemiology
d) Implement collection of patient and staff comments, including regular review of comments, and maintain a record of such comments.	October 2004 (from date when clinic becomes operational), and then ongoing through September 30, 2005	<ul style="list-style-type: none"> - Summaries of comments, updated monthly.
e) Document program implementation, through monthly	Monthly	<ul style="list-style-type: none"> - Report, to be kept on file at AHF and

Implementation Activities	Timeline	Evaluation/Documentation
<ul style="list-style-type: none"> reports to the LAC DHS STD program (separate from the monthly Stop the Sores report), to include: <ul style="list-style-type: none"> number of patients seen, per session and total diagnoses and visit outcomes for all patients (stripped of identifiers) number and type (e.g., urine, oral) of tests for syphilis, gonorrhea, chlamydia, and HIV, test outcomes, and treatment or referral status (stripped of patient identifiers) any special problems encountered and how addressed program publicity 		STDP.
f) Collaborate with STD Program as needed to link clinic information to relevant County websites and hotlines.	October 2004 and ongoing	- Document actions taken (include in report narrative).

B. Program monitoring and evaluation

B1. Monitor campaign penetration and effectiveness.

Implementation Activities	Timeline	Evaluation/Documentation
a) Provide any additional clinic data, related to operations, patient outcomes, risk data from HIV-5 or other STD intake forms, or clinic administration, as needed and requested by the STD Program, for the purpose of program monitoring (e.g., quality assurance) with the understanding that patient identifiers will be removed from any data supplied.	Ongoing through September 30, 2005	- Data reports, provided to the STD Program as requested (not more frequently than quarterly)
b) Collaborate with the STD Program as needed to evaluate this program, including, as appropriate, patient satisfaction, provider satisfaction, and other measures, and collection of additional data.	Ongoing through September 30, 2005	<ul style="list-style-type: none"> - Copy of evaluation plan and measures used. - Copy of instruments used (if applicable). - Copy of data collected, and analysis results.
c) Collaborate with the STD Program as needed to integrate	Ongoing through	- Document evaluation activities

Implementation Activities	Timeline	Evaluation/Documentation
Wellness Center evaluation, or services needs assessment related to Wellness Center operations, into other Stop the Sores evaluation activities, such as focus groups or community surveys, as needed and practicable.	September 30, 2005	- Copy of results.

- B2. Participate in relevant professional conferences and meetings to share LAC experience and draw on experiences from other jurisdictions.

Implementation Activities	Timeline	Evaluation/Documentation
a) Communicate with DHS contract monitor about possible useful meetings or conferences.	Ongoing through September 30, 2005	Contact with contract monitor.
b) Assist with preparation and submission of presentation proposals, and preparation and, to the extent feasible, delivery, of presentations and publications.	Ongoing through September 30, 2005	Number and description of presentations submitted, accepted, and delivered.

C. Contract Management

- C1. Maintain accurate records of financial commitments and expenditures and inform LAC STDP of all such activities.

Implementation Activities	Timeline	Evaluation/Documentation
a) Provide LAC STDP with monthly reports of expenditures.	Ongoing through September 30, 2005	Number of reports provided and accuracy of content. Copies of monthly invoices from AHF retained by STD program.
b) Document contract activities.	Ongoing through September 30, 2005	Report to DHS contract monitor on program activities and progress on program timeline.
c) Provide any additional clinic data, related to operations, patient outcomes, or clinic administration, as needed and requested by the STD Program, for purposes of contract monitoring, with the understanding that patient identifiers will be removed from any data supplied.	Ongoing through September 30, 2005	Copy of data (not to be required more frequently than quarterly).

LOS ANGELES COUNTY - DEPARTMENT OF HEALTH SERVICES
PUBLIC HEALTH PROGRAMS AND SERVICES
SEXUALLY TRANSMITTED DISEASE PROGRAMS

Men's Wellness Centers

Sole Source Contract

June 30, 2005 through September 30, 2005

**Contract Extension for Sole Source Contract for MEN'S WELLNESS CENTERS:
2 sites x 2 sessions each per week @ 3.5 hrs per session for 14 weeks**

A.	PERSONNEL SALARIES & EMPLOYEE BENEFITS	MONTHLY SALARY	# OF MONTHS	% OF FTE	BUDGET
	Full-Time Employees				
	Front Office Clerk	\$2,298.40	3.0	75%	\$5,171.40
	Medical Assistant	\$1,906.67	3.0	40%	\$2,288.00
	Clinic Administrator	\$5,100.67	3.0	10%	\$1,530.20
	HIV/STD Prevention Specialist	\$2,340.00	3.0	40%	\$0.00
	Subtotal, Salaries				\$8,989.60
	Benefits @ 21%				\$1,887.82
	Subtotal, Full-Time Employee Salaries & Benefits				\$10,877.42
B.	SERVICES & SUPPLIES				
	Outside Services - Clinician				\$9,100.00
	Other Laboratory Testing				\$9,188.09
	Pharmaceuticals				\$2,343.52
	Educational Materials (for clinics)				\$0.00
	Staff Training				\$0.00
	Supplies - Medical				\$875.24
	Printing (handouts, brochures for clinics)				\$600.00
	Security (WLA only) \$40/wk x 13 wks				\$520.00
	Office supplies & incidental expenses				\$577.53
	Advertising (for clinics)				\$4,175.00
	Parking for staff at WLA or clients first hr				\$950.00
	Subtotal, Services & Supplies				\$28,329.38
	Subtotal, full project				\$39,206.80
D.	AHF Project Administrative Fee (@ 3.0% of total)				\$1,176.20
	TOTAL PROGRAM EXPENSES				\$40,383.00

Men's Wellness Centers 2004-2005
AIDS Healthcare Foundation, Inc.

Sole Source Contract – Budget Extension Justification

A. PERSONNEL – EMPLOYEE SALARIES AND BENEFITS

- | | | |
|---|-----|-------------------|
| 1. <u>Front Office Clerk.</u> | 75% | \$5,171.40 |
| Answer phones, schedule follow-up appointments, manage workflow, open and close office, coordinate clinic operations and patient follow-up and results communications. A 75% FTE for this contract (30 hours per week; an additional 25% time will be funded through other sources. | | |
| 2. <u>Medical Assistant.</u> | 40% | \$2,288.00 |
| Previously LVN item, filled as Medical Assistant. Triage patients, direct clinic operations, administer testing, treatment, and vaccination under supervision of clinician. Four clinic sessions per week, 3.5 hours each + 0.5 hours per session for closing and record-keeping. | | |
| 3. <u>Clinic Administrator.</u> | 10% | \$1,530.20 |
| Oversees all clinic operations, ensures compliance with scope of work and all reporting requirements. | | |
| 4. <u>HIV/STD Prevention Specialist.</u> | 0% | \$0.00 |
| Provides STD/HIV counseling. (Funded through other sources). | | |
| 5. <u>Employee benefits.</u> | | \$1,887.82 |
| Calculated at 21% of salary for all staff positions. | | |

<u>SALARIES AND BENEFITS TOTAL</u>	\$10,877.42
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B. SERVICES AND SUPPLIES

- | | |
|---|-------------------|
| 1. <u>Outside services.</u> | \$9,100.00 |
| Clinician (Nurse Practitioner, Physician Assistant, or Medical Doctor; any necessary additional funds to be provided by contractor). \$50/hr for 182 hours total for project. | |

2. Other laboratory testing. **\$9,188.09**
Includes 120 gonorrhea oral tests at \$9.60 each; 120 gonorrhea rectal tests at \$9.60 each; 24 chlamydia rectal culture tests at \$47.19 each; 224 syphilis RPR tests at \$5.59 each; 7 syphilis TPPA tests at \$6.69 each; 22 HSV-2 PCR tests at \$30.56 each; 2 HSV-2 serology tests at \$30.55 each; 224 chlamydia/gonorrhea combined NAAT urine tests at \$14.21 each; 7 stool cultures at \$48.54 each; and 7 stool studies for giardia, at \$25.29 each; and/or comparable items as appropriate to meet patient needs.
3. Pharmaceuticals. **\$2,343.52**
Includes 7 doses Benzathine penicillin 2.4 million units injectable at \$10.97 each; 14 doses of podofilox gel at \$61.21 each; 3 30-count containers of azithromycin tablets at \$375.42 per container (to provide 38 treatment courses at 2 500mg tablets per course); 12 doses of ceftriaxone at \$6.23 per dose (250 mg vial injectable); 720 doses of acyclovir at \$10.97 per 100 doses (48 treatment courses of 400 mg 3x/day for 5 days); 1 100-count containers of 500 mg metronidazole at \$12.64 per container (to provide 7 treatment courses for NGU, and 2 courses for giardia); 11 50-count containers of doxycycline at \$5.07 per container (for 10 courses of 100 mg 4x/day for 14 days); and 2 100-count containers of ciprofloxacin at \$12.96 per container (for 12 courses of 500 mg 2x/day for 7 days), and/or comparable items as appropriate to meet patient needs. The anticipated 84 series (3 injections) of Twinrix hepatitis B/hepatitis A combination vaccine at \$108.48 per series will be provided at no cost to the project from LAC DHS Immunization Program.
4. Educational materials for Wellness Centers **\$0.00**
Includes purchase of pamphlets, brochures, posters, videos, DVDs, CDs, and equipment to play electronic materials (e.g., DVD player or VCR and monitor) to be used for the purpose of educating patients about particular infections, treatment, or other issues related to their health or health care. This item was reduced approximately \$1,400 from the original budget to enable a longer period of clinic operations.
5. Staff Training. **\$0.00**
Includes the costs of any in-person training, seminars or classes, and any training delivered through computer study programs or written materials, as well as the costs of training materials, to improve counseling and referral skills for Wellness Center staff for relevant health issues (e.g., drug and alcohol problems, diet and exercise concerns).
6. Supplies – Medical. **\$875.24**
Includes 300 red top vacutainer tubes for syphilis serology at \$49.20 per 100; 1,000 shielded blood needle adaptors at \$260 per 1,000; 400

3cc 25g x 5/8" vanish point syringes at \$58.46 per 100; 1,000 21g needles at \$19.32 per 1,000; 1,000 22g needles at \$19.32 per 1,000; 1,200 latex examining gloves at \$2.60 per 100; 12 doses of lidocaine at \$0.36 per dose; 400 bandaids at \$1.50 per 100; 50 tourniquets at \$6.82 per pack of 25; 400 alcohol prep pads at \$1.50 per 100; 2 liquid nitrogen tanks/refills at \$67 per tank/refill; and/or comparable items as appropriate to meet patient needs.

7. Printing. **\$600.00**
Includes printing of original educational or promotional materials for the Wellness Centers, including outreach pamphlets, brochures, posters, table aprons, palm cards, postcards, or similar materials.
8. Security. **\$520.00**
For clinic site at 99 N. La Cienega Blvd., Beverly Hills 90211 ("West L.A." site). This clinic site requires special arrangements at a cost of \$20.00 per week to remain open after-hours until 9:00 pm.
9. Office supplies and incidental expenses for Wellness Centers. **\$577.53**
Includes general office supplies and incidental expenses such as patient charts, pens, forms, postage, photocopying, or minor repairs of office equipment used for Wellness Centers.
10. Advertising for Wellness Centers. **\$4,175.00**
Because the Wellness Centers are still relatively new, and use a new concept of more holistic and integrated sexual health care for MSM, it is necessary to publicize the Centers, including hours, locations, free and fee-for-service services, and key motivating reasons for the target population of higher risk MSM to visit the Centers. Advertising may include print ads, posters, promotional items, outdoor advertising, or other appropriate media, as well as professional services to create ads.
11. Parking. **\$950.00**
Includes funds for 13 weeks of staff parking passes for clinicians, and for staff contingency parking, at the West L.A. site (the Hollywood site provides free staff parking passes); and one hour free parking for 144 patients at the Hollywood site at \$1.00 per hour, and one hour free parking for 96 patients at the West L.A. site at \$3.75 per hour. First-hour free parking for patients is viewed as an important incentive to encourage use of the Wellness Centers, especially while the Wellness Centers are new and establishing themselves in the community.

SERVICES AND SUPPLIES TOTAL

\$28,329.38

C. AHF PROJECT ADMINISTRATIVE FEE. \$1,176.20
AHF indirect costs to assist in contract management and DHS
coordination, calculated at 3% of total services.

GRAND TOTAL \$40,383.00